

RULES AND REGULATIONS

Laboratory for Behavioral Business Research (LaBBR) Hill/Levene Schools of Business

What is the laboratory for?

The Laboratory for Behavioral Business Research (LaBBR) is to be used only for academic research. The LaBBR cannot be used for (a) commercial or consulting purposes (unless it is associated with an academic research project), (b) teaching purposes, (c) any other meeting purposes, or (d) other uses prohibited by the Canadian Foundation for Innovation.

What space is available?

The LaBBR lab consists of:

1. A waiting room (with a 50" TV for stimuli presentation).
2. A modular experimental data collection room. This room contains a number of touchscreen convertible table/notebook computers, psychophysiological equipment, and eye-tracking equipment, along with highly modular furniture (individual desks with separators that can be installed). The room also contains a 65" TV and monitoring/recording equipment.
3. A debriefing/meeting/focus group room. This room contains a 55" TV, and also contains monitoring/recording equipment.
4. A research assistant (RA) room with desks and storage cupboards. This room is intended to house RAs responsible for running participants during lab bookings. This space will also be used to house research graduate students advised by Hill/Levene Schools of Business faculty members (although not on a permanent basis).

Who can use the laboratory?

The LaBBR is designed primarily for use by faculty members in the Hill/Levene Schools of Business (including Associate Members and adjunct and emeritus faculty). Other academic members of the University of Regina community may use the lab in accordance with the following prioritized schedule:

1. All projects involving a faculty member of the Hill/Levene Schools of Business as a principal investigator will be given top priority when assigning laboratory time.
2. Projects involving a Hill/Levene Schools of Business faculty member as a collaborator (not as a principal investigator) will be given secondary priority for laboratory time.
3. Other University of Regina academics (i.e., faculty and graduate students) will be given tertiary priority for laboratory time. Researchers from outside the Hill/Levene Schools of business will be limited to 10 hours/week of laboratory time.

Booking Process

1. All prospective LaBBR users must submit a booking application through the LaBBR website [in development]. Applications will be evaluated by the Laboratory Coordinator, and booking times will be allocated. If further review is needed, the lab coordinator will consult with the Faculty of Business Administration Research Committee and/or the Associate Dean (Research).
2. The LaBBR may not be booked for use without ethics clearance. Users will be required to submit a University of Regina Research Ethics Board (REB) approval number along with their booking application.
3. All requests for LaBBR time must be made at least two weeks in advance of use. Exception: if the lab is not booked for use in the subsequent week, available time can be booked on first-come/first-served basis.
4. The lab schedule will be managed by the lab coordinator; available lab times will be shared using Google Calendar through the LaBBR website [in development].

Gaining Access to the Lab

1. Keys will be available from the central desk of the Levene Graduate School (ED614).
2. Keys must be signed out on a daily basis. The following information must be provided in order to ensure accountability: name, faculty (or department), email address, phone number, and status (i.e., faculty/undergraduate student/graduate student).
3. After lab use for the day, keys must be returned either to the Levene Graduate School (ED614), or be left in the laboratory drop-box for pick-up the subsequent morning.